

RULES OF PROCEDURE
NORTH CAROLINA FOSSIL CLUB

Article I - MEMBERSHIP

Section 1. Membership will be effective upon written application accompanied by dues.

Section 2. A recommendation for Honorary Membership may be made in writing by any Member to the Board of Directors. An Honorary Member is elected for life by a unanimous secret vote of the Board of Directors. An Honorary Member will exercise the rights and privileges of an Individual member without payment of dues.

Section 3. A Complimentary Member may be designated by the Board of Directors for the duration of significant service to the Club..

Article II - DUES

Section 1. An initiation fee of \$5.00 shall be charged all new Individual Members beginning January 1,1979, in addition to the regular annual dues.

Section 2. Annual Dues for Club members shall be established by the Board of Directors.

Section 3. The membership year shall be concurrent with the calendar year and a member delinquent in his Club dues-will be ineligible to participate in Club activities.

Article III - MEETINGS

Section 1. The annual meeting of the Club shall immediately follow the annual Fossil Fair. The date shall be set by the Board of Directors.

Section 2. Other meetings shall be as determined by the Board of Directors.

Article IV - OFFICERS AND ELECTIONS

Section 1. The officers shall each perform the various duties customarily assigned to such offices, and, in addition, the President shall serve as chairman of the Board of Directors.

Section 2. The Board of Directors shall have the general policy direction of the Club and shall at its periodic meetings review the conduct of the affairs of the Club. Each elected Board member may assume additional responsibilities as determined by the Board and the President.

Section 3. The President has the responsibility for implementing general direction and programs as established and approved by the Board. The President, with the advice and consent of the Board, shall appoint a program chairman, with responsibility for certain program areas, committee chairmen and chairmen of special committees (except for those committees specifically designated elsewhere), and will provide coordination between major program areas. Committeemen not specifically appointed by the President shall be selected by the chairmen. If for any reason, it is in the best interest of the Club to rescind any such appointment, the Board by a two-thirds (2/3) vote or the President can rescind such an appointment. Such action on the part of the President may be overturned by a vote of two-thirds (2/3) of the members of the Board.

Section 4. If the office of the President becomes vacant, the Vice-President shall become President and serve until the next regular election. If the office of Vice-President becomes vacant, the vacancy shall be filled by appointment by a two-thirds vote of the Board of Directors and the appointed Vice-President shall serve until the next regular election.

Section 5. A vacancy in the Board of Directors shall be filled by appointment by a two-thirds vote of the remaining members of the Board and the appointed Director shall serve until the next regular election. If, at this time, there remains an unexpired term of one (1) year, a Director shall be elected for the unexpired term in the manner prescribed for all other Directors.

Section 6. The Nominating Committee

a.) At the regular July NCFC meeting, the Nominating Committee shall be appointed annually by the President with the advice and consent of the Board of Directors.

b.) The Nominating Committee shall consist of at least three (3) members.

c.) The Nominating Committee shall nominate one (1) or more candidates for each position. Their nominations shall be presented to the membership prior to the Annual Meeting.

d.) Nominating petitions signed by not fewer than five (5) members shall be invited and submitted to the Nominating Committee no later than thirty (30) days prior to the Annual Meeting. A nomination may be presented from the floor, provided that four (4) Club members second the nomination .

e.) All nominees whether nominated by petition or the Committee shall be so identified and presented to the Club membership with equal notice.

f.) All nominees must agree to serve if elected.

Section 7. Directors shall serve two (2) year terms. Half of the Directors shall be elected in alternate years.

Article V - FINANCES

Section 1. The Board of Directors shall serve as the Budget and Finance Committee. The Budget and Finance Committee shall prepare any budgetary and financial information or perform audits as needed.

Section 2. All expenditures shall be supported by a voucher.

Section 3. All Checks shall be signed by the President or the Treasurer.

Article VI - AMENDMENTS

Section 1. These Rules of Procedure can be amended only at a Club meeting for which prior notice has been sent to each member electronically or by first class mail not less than two (2) weeks previously. Notice of consideration of changes to these Rules of Procedure shall be sent to members electronically or by first class mail which bears a clear-cut indication on the exterior of the envelope as to its contents. The notice shall contain the text of the Section(s) for which an amendment(s) is being proposed, the text of the proposed amendment(s) and a description of the proposed amendment(s). Adoption of the proposed amendment(s) shall require a majority vote of the members present and voting either in person or by proxy.

Section 2. Amendment(s) of these Rules of Procedures may be proposed by the Board of Directors or by petition by twenty-five (25) Club members.

Article VII - CHANDLER AWARD

Members and/or non-members may be given The Chandler Award for their significant educational contributions to the Club, or for aiding the Club's educational pursuits. The Chandler Award does not affect club membership, or membership privileges. This award honors Richard Chandler; who as Editor led Club members and non-members in developing a series of printed and digital publications covering fossils found in North Carolina. Nominations, may be made by any member to the Board of Directors, with supporting written evidence, based on the spirit of the nominee's educational contributions for the Club, which includes but is not limited to, the preparation of educational materials and contributing to the educational advancement of Club members or to a broader community through outreach. Honorees are selected by a majority vote of the Board of Directors. (Club-member-nominations shall be conducted in secret.) At most, awards are limited to one a year.

Modified then approved by unanimous consent at the September 21, 2014 meeting.